

BOOK FAIR

NEW easy way to process the teacher discount! Cashiers, follow these instructions:

To process the \$5 off \$20 discount on the register:

- Scan all items and verify the subtotal is at least \$20.00 before tax, to qualify for the discount
- 2. Tap the **DISCOUNT** button in upper right corner
- 3. Select **TEACHERS:** \$5 OFF \$20, then tap **CHECKOUT**
- 4. Choose **TEACHER** as the customer, then tap **CONFIRM CHECKOUT**
- 5. Select the tender type in the left column and complete the transaction
- 6. Keep the coupon and return with the register

To process the discount without a register:

- 1. Add up all items for the purchase
- 2. Verify the subtotal is at least \$20.00 to qualify for the discount
- 3. Deduct \$5.00 from the subtotal, then calculate tax
- 4. Keep the coupon and return with any unsold books

NOTE: Enjoy your gift—no need to use your Scholastic Dollars™. Redeemed coupons will display separately on your Financial Form.